

MACRO IN EXCEL

Macros Group

Macros

If you do any work repeatedly in Excel, then there is no need to do the same work again and again, here you use macros.

View tab

Macros

Click Record Macro

Type Macro Name

Ok

Do any work in Excel which is to record in macro

Click view again to stop recording

Macros

Stop recording

Note: - Now you can easily use whatever you have recorded in Macros.

View Macros

Whatever Excel data is recorded using a macro, you can use the view macros to view the recorded data.

View Tab

Macros

View Macros

Now you can see what you have recorded