DESIGN TAB

Themes Group

The page that works in PowerPoint is called a slide, so the slide

The theme is used to create a beautiful color.

- ➢ Click on the slide where you apply theme or colorful
- ➢ Click Design Tab
- ➢ Click on the theme to apply
- ➢ It will apply to all your slides

Note: - If the theme you clicked on is to apply on a single slide.

- ➢ Design tab
- ➢ Right click on the slide to apply
- ➢ Click apply to select slide
- ➢ Now the theme will be applied to only one slide.

Note: - If you want to use a lot of themes

- ➢ Click Theme group arrow button (For ex.)

Variants Group

Variants group is used to three and four different colors of the theme you use on a slide.

- ➢ Click on the slide
- ➢ Variants Group
- ➢ Choose theme color

Colors

Colors are used to apply multiple colors on the same theme after applying a theme to any slide.
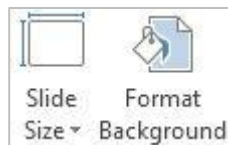
Fonts

After applying the theme on any slide, the font is used to change the font style of the typed text.

Effects

After applying the theme on any slide, the effects are used to change some different color effect in the same theme.

Customize Group

Slide Size

Slide Size are used to make the size of the slide small and big or to set user according.

➢ Design Tab
➢ Customize Group
➢ Slide Size

Standard

Standard is used to show width less and height higher in a slide.

➢ Design tab
➢ Slide size
➢ Click Standard

Widescreen

The windscreen is used to show width more and less height in the slide.

- ➢ Design tab
- ➢ Slide size
- ➢ Click Widescreen

Format Background

You can apply the best multiple colors, textures, pictures and many other effects in the background of any slide.

- ➢ Click on the slide
- ➢ Design tab
- ➢ Click Format background
- ➢ The format background panel will open
- ➢ Now you can apply multiple colors, textures, picture and any other effects.